RUN WITH THE LEADERS

WORKING PAPERS

CASEWARE WORKING PAPERS
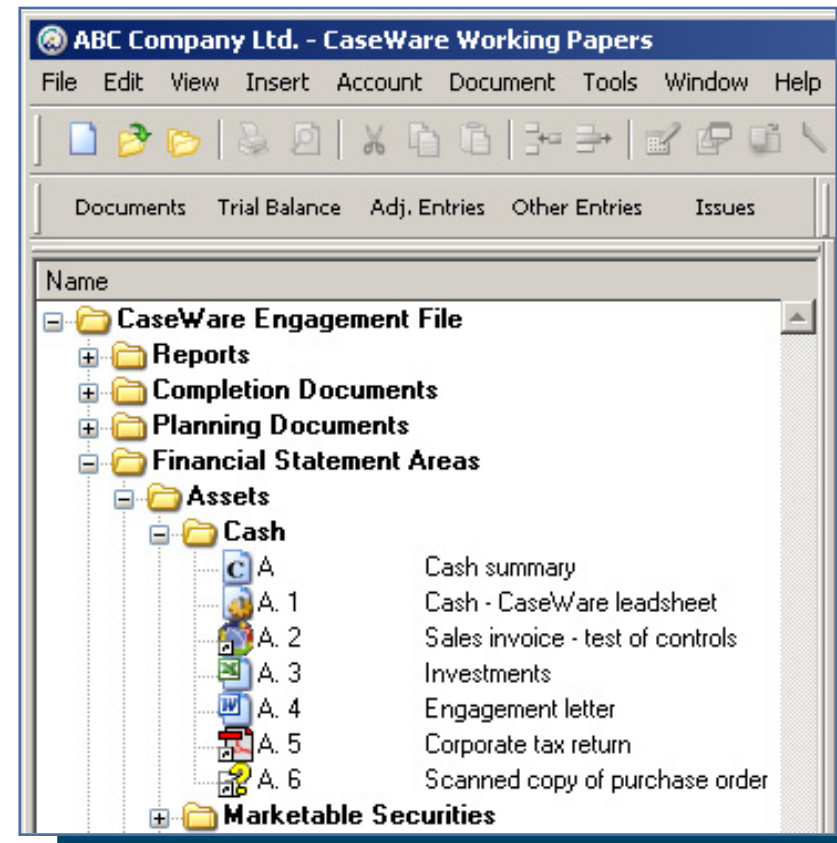### PRODUCT PROFILE

WORKING PAPERS

CASEWARE
WORKING PAPERS

CaseWare Working Papers is highly

flexible engagement software that provides you

with everything you would expect from an assurance and

reporting tool plus much, much more! Using *Working*

Papers' real time updates, full annotation capabilities,

task management and powerful version control at the

document, cell and account level, electronic review has

never been easier. From the financial statement, you can

drilldown through the supporting schedules and

documents all the way to the detailed data. You can plan,

perform and review your entire engagement on screen,

completely eliminating paper.

Document Management System

Using state-of-the-art object component architecture, Working Papers can be easily integrated with other software tools. With its powerful document management system, you can organize all documents related to each engagement in one controlled area – whether documents are created with Working Papers or with other software applications such as CaseWare IDEA, Microsoft Word, Excel, PDF and scanned documents.
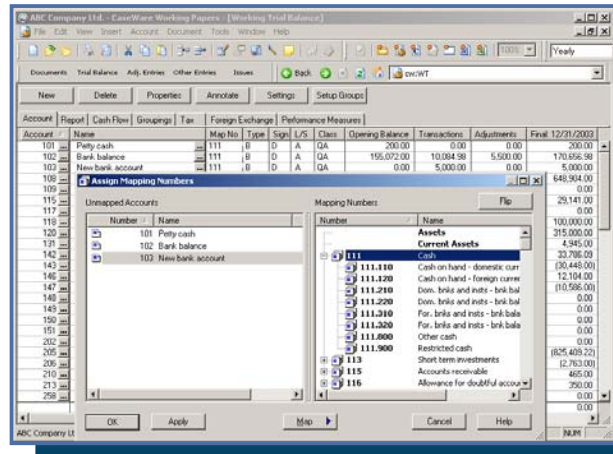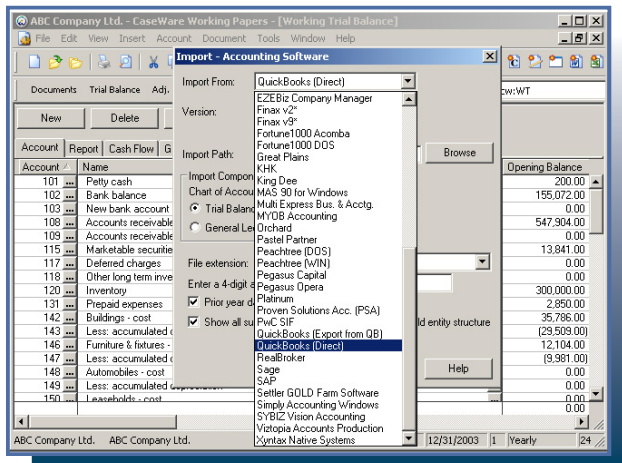
Trial Balance, Write-Up, Financial Statements and More

The core of Working Papers' database system is a highly flexible trial balance with a detailed general ledger system. With point and click reading of native files from most accounting software packages, data can be directly imported into the trial balance. You can also choose to import general ledger data for detailed analysis.

Working Papers' built-in drag and drop mapping system allows you to assign your clients' accounts to your firm's standard map numbers quickly. By assigning these map numbers, all other properties of an account, such as lead sheet, ratio class, tax codes, etc. are automatically completed. This enables the automatic export of tax information to your tax software. As the map numbers are common to all clients and independent of the client's chart of accounts, firm standardization is facilitated and the speed and accuracy with which you can complete the engagement is significantly increased.

Working Papers includes a revolutionary report writer which takes any type of document or working paper, including client ready financial statements, to top-notch publishing quality. Real-time linkages to any account properties and amounts in Working Papers are incorporated. Adjust a journal entry and it immediately updates any amount, and includes applicable text in any document you've constructed, be it a materiality guideline form, audit procedures and questionnaires, client representation letter or a comprehensive financial statement.

The report writer's "smart technology" supports full object-oriented decision logic to automate formatting, rounding, diagnostics, account amounts, text, account balances and information from other documents, and even financial statement notes depending on your preferences.

Built for Today's Demanding Requirements

Issues Management

Issues can be created and assigned to any document in the client file. Using issues management allows users to track and control further work that needs to be done on any or all portions of the file.

Version Control – History and Milestones

Working Papers has two tools to make controlling and reviewing changes to the information in your client file easier and more efficient:

History Events – you can set Working Papers to record a history event whenever specific events occur in your client file.

Milestones – a milestone differs from a history event in that the history event records details of the action, such as time and date, while a milestone is a recording of the content of the document at that point in time.

Archiving Your Client File

This process allows you to clear unwanted documents, issues and annotation from a client file. The Archive wizard automates the process of file clean up at the completion of the engagement, prior to performing year-end close. Archiving the file clears any issues not set to archive; deletes any document where the Archive checkbox has not been selected; deletes all annotation references to documents that have been deleted as part of the Archive process and, optionally, clears History or Milestones from the file.

Multiple Ways to Connect – *Work in the Environment of Choice*

Incorporating a multi-user database system, Working Papers can be installed over a local area network, centrally in your office or at a client location, with many users sharing one engagement file. Working Papers is designed to let you work in the environment of choice.

Robust document and record locking means that all your input is secure, updated and maintained within the entire organization. With our "sign-in, sign-out" and "check-in, check-out" features, engagement documents, including specific adjustments, can be worked on with disconnected computers and then reassembled. Of course, all this technology can be used together providing unlimited ways for you to work with Working Papers.

Built for the Future

Working Papers is ready for your future needs now! For real time integration, any component of Working Papers can be directly used and accessed with any other software product and language. Organizations are using this powerful object model to enhance existing applications with Working Paper features.

With our built-in support for scripting, HTML, XML and powerful browser type interfaces, components can be easily added to the core software. We have incorporated this technology in our latest optional assurance and financial components using workflow interfaces.

Working Papers supports import of data tagged with XBRL and the new XBRL-GL standards which will revolutionize the way information is exchanged and used. We also include specific enhancements to generate an XBRL document, such as the financial statement, from an existing engagement with ease.

Finally, with this leading technology, you can integrate Working Papers with CaseWare IDEA to provide a unique, comprehensive assurance, analysis and reporting engagement tool set, available only from CaseWare.

Optional Components

CaseWare Connector

CaseWare Connector is a component that allows you to integrate documents generated by Microsoft Word and Excel 2000 SP1 (or greater). In addition to integrating data with any part of CaseWare Working Papers' database, including all amounts and properties of accounts, you can add full annotation including referencing and tick-marks and drill down to supporting documents.

CaseWare Financials

CaseWare Financials is designed to allow accounting firms to meet industry, regulatory and internal standards while enabling the user to customize the financial statements to meet the needs of a specific entity. Financials creates smart, quality statements without having to perform word processing functions on each statement. This eliminates clerical tasks while improving accuracy and compliance. Presentation styles and formats are separate from content and can be set globally to ensure that each financial statement incorporates your firm's format. This version is designed for the preparation of non-consolidated financial statements for general commercial and industry statements. Industry specific requirements including not for profits and governmental agencies are not included in this version.

CaseWare Review *(U.S. Only)*

CaseWare Review is designed to streamline office workflow to achieve higher levels of efficiency and profitability for compilation and review engagements. Using "smart content", Review is graphically appealing, user friendly and incorporates a work flow interface that provides:

- A snapshot of the engagement status at any point in time.
- Step-by-step guidance for staff to complete the entire file.
- Easy navigation to financial statements, work programs, lead sheets and working papers. This facilitates file review by partners/managers even while work is progressing on other parts of the file.

Review also comes with engagement planning tools, a work program generator that firms can easily update and expand for industry specific procedures, and automated analytical review procedures. Review combined with all the other Working Papers features provides a powerful "out of box" tool for performing assurance, analysis and reporting engagements in a "paperless" environment that will truly provide significant time savings while minimizing setup time and training.

Optional Components

CaseWare Audit *(U.S. Only)*

CaseWare Audit is designed to streamline office workflow to achieve higher levels of efficiency and profitability for audit engagements. Audit includes a comprehensive library of work programs, is graphically appealing, user friendly and incorporates a work flow.

CaseWare Scenarios

CaseWare Scenarios is a new component that extends Working Papers' ability to provide detailed analysis on actual financial and performance data with:

- Over 70 key data elements in a standardized income statement, balance sheet and cash flow, supplemented with key business drivers and analytics.
- An integrated view of all elements that can be displayed in a single screen for a comprehensive view of the overall business.

Scenarios is the first business analysis tool to display an integrated income statement, balance sheet, business drivers, cash flow and analytics. It allows users to create unlimited scenarios using actual historical data as a starting point, incorporating "what if" and goal seeking functionality.

Scenarios is easily integrated into any existing Working Papers client file thereby taking immediate advantage of the client data without having to import or input additional information. It uses the full functionality of Working Papers and is an extremely useful tool for your business advisory services.

System Requirements

Minimum Supported Configuration

To run CaseWare Working Papers, you require a personal or multimedia computer meeting the following requirements:

- One of the following operating systems:
  - Windows 98
  - Windows 98 Second Edition
  - Windows Millennium Edition
  - Windows NT 4 with SP4 (or greater) and Internet Explorer 4.01 SP2 or higher (Internet Explorer 5.5 SP2 is recommended)
  - Windows 2000
  - Windows XP
- Minimum Pentium II 233 MHz. A higher processor improves performance.
- Minimum 128 MB RAM. Additional memory improves performance.
- Minimum 100 megabytes (MB) hard drive space for the program. Additional storage space required for each open client file (approximately 40 MB) and each compressed client file (10 MB) you create.
- VGA or higher-resolution video adapter.
- CD-ROM drive.

Working Papers runs on the following networks:

- Windows 2000
- Windows NT
- Novell
- Lantastic
- Any NET BIOS network

CaseWare Online

To order a demo version or to get more information on Working Papers or other CaseWare products, visit our website:

www.caseware.com

XBRL
eXtensible Business Reporting Language

CaseWare International Inc. is a member of the XBRL consortium.

If you would like more information about XBRL (Extensible Business Reporting Language) visit www.XBRL.org.

WORKING PAPERS

CASEWARE INTERNATIONAL INC.

2425B Channing Way, Suite 590
Berkeley, California 94704
Phone: (800) 267-1317   Fax: (416) 867-1906

145 King Street East, 2nd Floor
Toronto, Ontario   M5C 2Y8
Phone: (416) 867-9504   Fax: (416) 867-1906

E-mail: INFO@caseware.com

www.caseware.com

CaseWare
BEYOND THE BALANCE